

LORETO HIGH SCHOOL BEAUFORT

Grange Road, Rathfarnham, Dublin 14
T: 01 493 3251 E: info@loretohighschool.com
W: www.loretohighschool.com



16TH June 2022

Dear Parents/Guardians,

Please find attached your School Fees Invoice for 2022/2023. The school fee for this year is €4135.00. Extras and sibling discounts where applicable appear on your invoice.

DIRECT DEBIT PAYMENT

We have decided to continue for a further year to operate the Direct Debit option over **10 months** as opposed to the normal 8 months. Payments will be taken on the 2nd working day of each month commencing on 2nd September 2022 and ending on 2nd June 2023.

Payment should be made by Direct Debit. There is no extra charge for paying by Direct Debit and the payment is spread over 10 months. A Direct Debit form is included in this email and available in the school payments section on www.loretohighschool.com Completed forms should reach the Bursar before 22nd July 2022.

If you were paying by direct debit last year, there is no need to complete a new form unless you have changed bank account since your last direct debit payment.

The only other payment options available are outlined below:

- Yearly:** Full amount payable by 9th September 2022
Half Yearly: 50% by 9th September 2022 and 50% by 13th January 2023
Monthly: **8 equal payments** to be paid by 2nd working day of each month commencing 2nd September 2022 and ending 4th April 2023. Payment to be made on school website, directly into our bank, by standing order or by phone.

Payment Methods

- Online:** Payment can be made by **Debit Card** on www.loretohighschool.com in the School Payment Section.
- Bank Transfer:** Payments can be made directly to our Bank. Our bank details are on your invoice and on our website. **Please quote your Loreto account reference on any transfer.**
- By Phone:** Please call the Bursar on 01 4933192 (Direct Line) and payment can be made by **debit card**.

The school has an online payment facility. Even if you do not intend using the online system for fee payments, we would ask that you use it for other payments, school trips, extra study etc.

*****(Incoming 1st Years can activate account from 18th July 2022)*****

If you have any queries, please do not hesitate to contact me on 01 4933192 or bursar@loretohighschool.com

Yours Sincerely,

Francis Palmer

Bursar

Direct Line (01) 4933192

Email: bursar@loretohighschool.com