

CONSTITUTION OF THE SCHOOL COUNCIL

Article I – Aims and Objectives

The main aim of the School Council is to reflect the ideas and opinions of the students and to have an active involvement in the running of the school. The council will be the link between the students, administrative and teaching staffs on matters of general interest to the school. The council will encourage school spirit, co-operation, understanding and mutual respect between staff and students.

Article II – Representation

The Head Girl and Deputy Head Girl will be members of the council along with one elected member from each class in the school.

Article III – Election to Office

The position of Class Representative on the council will be a two year office with the terms being 1st & 2nd year, 3rd & 4th year and 5th & 6th year. The elections are held at the end of 2nd year and 4th year and mid-term of 1st year. Having a two year office will ensure that half of the council will have had experience to successfully continue the council's work with the new members.

Article IV – Officers

Chairperson: The chief officer and spokesperson for the school council. She will chair the meetings and ensure they are conducted in a fair manner with every council member having the opportunity to speak

Deputy Chairperson: They will take over the responsibilities if the Chairperson cannot attend a meeting

Secretary: Prepares the agenda and records the minutes for the meeting. They will produce an annual report on all activities undertaken at the end of the school year.

PRO: Keeps students informed about school council activities. Promotes good communication between all members of the council and with students and staff members.

Council Member: Represents the views and opinions of their class and informs them regularly of student council activities.

Article V – Changes in Membership

If a member of the council misses 3 consecutive meetings (with the exception of absence due to illness) or is not committed to the work will be asked to step down from the role. A new Class Rep. will be elected by their class.

Article VI – Meetings

The Council will meet every two weeks on Monday at lunchtime. Meeting will be conducted in a fair manner with all members being given the opportunity to speak. Members can be appointed to work in sub-committees to organise events such as the Talent Show. Each member of the Council has a vote and motions will be carried by a majority vote.

If a member of the council is unable to attend they must put their reason in writing to the Chair and send their Deputy Class Rep to attend the meeting in their place.

Article VII – Communication

Council members may invite any member of staff to a meeting or staff may request a meeting with the council. The council will communicate with the students through the Council Notice Board or by holding a general meeting. Class Reps have the responsibility of communicating with their class the council's activities on Fridays at Form Time

Article VIII – Amendments to the Constitution

A sub-committee must be set in place to draw up amendments to the constitution. This must then be voted for by the council. If successful it must be presented to the Principal and the Board of Management before being put into place.